

IQAC Internal Meeting (02.09.2022)

Action Taken report for the IQAC External meeting held on 06.01.2022

S.No.	Activities	Responsibility	Action taken
1	• Share MOOC's proposals with Mr. Nagaraja Prakasham • Encourage students to enroll in MOOC's courses offered by universities from all over the world • In student's feedback, include student's learning process as one of the parameters • Offer foreign Languages to students	Dean of Academic Affairs	• Details of MOOCs submitted in Infflibnet till March 2022 have been shared with Mr. Nagaraja Prakasam • Students have been re-oriented and encouraged to take up skill development and job-oriented courses offered from various Universities on platforms such as Coursera, edX, and Udemmy • Collection of feedback regarding Online Teaching and Learning has been completed. <u>(Analysis added as Appendix)</u> • ISC has organised Mandarin and Korean language certificate courses in collaboration with ACUCA as part of a Micro degree programme

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2	- Take action based on analysis and document the analysis, report and action taken - Include questions related to student learning process in the feedback form given to parents	Controller of Examinations	- Questions related to student learning process were included in the feedback form for the Even Semester 2021-2022. The Analysis of the feedback was done and documented in the Result Passing Board Booklet - Students' and parents' feedback analysis highlight internet disruption as a challenge for the students taking the assessments from their home. Now there is a return to on-campus learning with access to strong wiFi connectivity - Following up with the analysis of Feedback from Faculty, an FDP on "Innovative Assessment Methods" was organized. Series of workshops on setting challenging higher order thinking questions is proposed. Centre for Communication and Multimedia is facilitating Faculty trainings on varied e-assessment tools
3	Set short and long-term goals on Research, Publications and patent can be done and link it with the performance of Faculty members	R&D cell	- Guidelines framed towards 50% financial support for CSIR/UGC-NET- Approved in the Senatus conducted 30.08.2022 - Guidelines framed towards seed money for research, Participation/ Presentation in

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			National and International Conferences & Publications in UGC care listed /Peer Reviewed Journal - Approved in the Senatus conducted 30.08.2022 • Coaching on CSIR/UGC-NET for the students and research scholars of Humanities and Sciences - Screening test conducted for all I PG students (both Aided and SF) on 16.09.2022 • National Intellectual Property Awareness Mission (NIPAM) - Online awareness programme on Intellectual property rights in collaboration with Controller General of Patents, Trademarks and Designs (CGPDTM) - scheduled on 06.10.2022. - R and D cell and Institutional Innovation Council • Faculty Workshop on writing proposals for External funding agencies • Seminar on writing an effective manuscript for Faculty and research scholars • Faculty Training Program on SPSS Software for Data Management

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			Training cum Workshop on usage of High analytical Instruments - in Collaboration with Centre for Science Instrumentation
4	- Frame LiFE related courses for the Swayam proposal - Publish the success story of Panimanai Kalvi - Utilize the LiFe concepts for developing a course for School Education System	LiFE	- Referred the guidelines for developing online courses for SWAYAM. Downloaded the relevant documents for preparing and submitting the proposal - Received the report based on the success story of Panimanai Kalvi from the Department of Tamil and the feedbacks from the beneficiaries (class IV workers) on 14th September 2022. Included the same in the draft newsletter which will be released in the month of October 2022 - Recommendations were drafted by the Department of English for developing a course incorporating LiFE concepts under State Education Policy for School Education system
5	Create contact database for the field of experts	CIT	Recommendations fields were included in the existing conduct data base in the month of August 2022

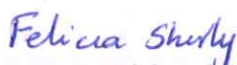
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6	Highlight the IQAC activities on quality affairs of teaching, learning and evaluation in NAAC presentation	IQAC	All the IQAC activities were highlighted during the NAAC peer team visits
7	Get training on Waste Management from NGOs (Saahas NGO, Bangalore) and achieve the status of Zero waste Campus	CES	- Training on waste management - In process Contacted Saahas about the training process and they insisted on first assisting us in determining the most probable solution, following which we can proceed with the training - On campus, fixed dustbins with capacities of 80+80 litres and 500+500 litres have been placed. Additional fixed metal dustbins to be placed in the appropriate locations on our college campus based on the requirements - Plans are made to build a disposal centre on campus where all separated waste will be transferred for recycling or reuse, depending on the type of waste. Rectifying the problem to develop a disposal centre with proper alignment
8	- Train the Counsellors for effective counseling. - Cyber Citizenship may be watched out among the students	Counselling Unit	Review Session of the 3 days workshop in Basic Counselling Skills was held on 13th May 2022 for the Counselling Unit members

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			- The Counsellor got selected and participated in the International Visitors Leadership Programme (IVLP), funded and organized by the U.S. Department of State at the United States of America from 3rd July 2022 to 23rd July 2022 on the theme: 'Roadmap to safe cyberspace for young girls and women' - Cyber Citizenship: A survey research is initiated by the Counselling Unit in collaboration with CIT and CWS - A group session was facilitated by the Resource persons from Sishya team for the Resident faculty of Lady Doak College on 'Meaningful encounters with resident students' on 26th August 2022


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 IQAC Coordinators


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